

Online Manufacturers PreQualification System (OMPQ) Guidelines

Online Manufacturers Pre-Qualification Process

About the Process

The Online Manufacturer Prequalification is an automated system for the manufacturers to apply online for their equipments to be prequalified to supply in the Kingdom of Saudi Arabia.

This online system is very useful for not only local but for the international manufactures as it saves not only the time and money but reduces the manual effort laid by the manufacturers for their equipments prequalification.

Manufacturers register and apply for Prequalification of equipments through this online system. Registration requires the amount of \$ 1150 or SR 4312.50 (SR 3750 + VAT 15%) to access the SEC/NG Transmission Statndards. After registration, SEC/NG provides User ID and Password to the manufacturer for accessing Transmission Statndards and applying for Online Prequalification.

Manufacturers have to fill all the mandatory details required by SEC/NG for the prequalification process Which includes Manufacturer Plant details and questionnaires required for the equipments prequalification.

Prequalification Questionnaires are based on class of product intended to be pre-qualified. The manufacturer completes the questionnaires, uploads the required documents and submits the Pre-Qualification application to start the approval of PQ process.

1. Manufacturer Registration

Registration

To get the access of Transmission Standards & PreQualification portals, new manufacturer could register by navigating to the URL (<https://www.se.com.sa/Rehabilitation-Manufacturers/login.aspx>) for getting login details for both portals.

Menu

- Online Manufacturer Prequalification
- Transmission Standards

You are in : Saudi Electricity Company > Rehabilitation Manufacturers

New Approved Standards :

- System
- Digital Distribution Frame (DDF)
- Digital Private Automat

1 MANUFACTURER Sign in / Sign up

2 ACCOUNT Create / Edit

3 EQUIPMENTS Register for new

4 MANUFACTURER'S Confirmation

SIGN INTO AN EXISTING ACCOUNT

User ID

Password

LOGIN

[SignUp for New Manufacturers?](#)

[Forgot your user name or password?](#)

[Consultants / Contractors / Supplier Registration!](#)

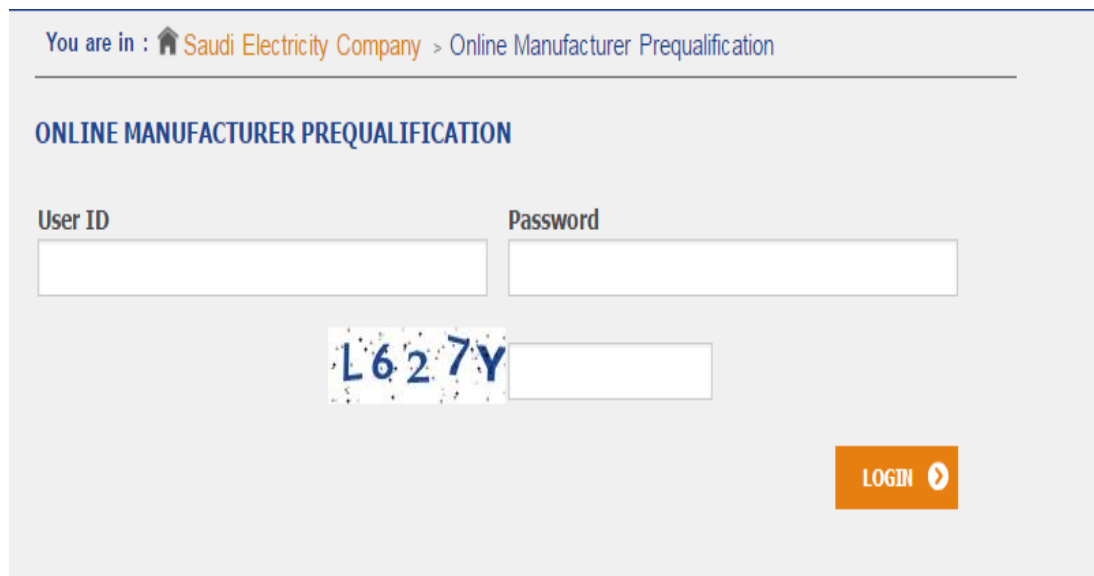
[FAQ](#)

For Manufacturer's Equipment Pre-Qualification , You need to apply through Online Manufacturer Prequalification Portal:- [Click here](#)

2. Manufacturer Login

2.1 Login

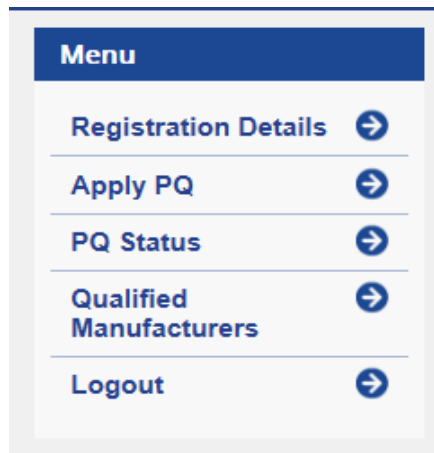
Manufactures have to use the same User ID and Password provided to access Transmission Standards for the Online Prequalification. Navigation link for Online Prequalification is available on Transmission Standards website or it can be directly navigated through - <https://www.se.com.sa/MPQ/NewHome.aspx>.



The screenshot shows the login interface for the Online Manufacturer Prequalification system. At the top, a breadcrumb trail indicates the user's location: "You are in : Saudi Electricity Company > Online Manufacturer Prequalification". Below this, the title "ONLINE MANUFACTURER PREQUALIFICATION" is displayed. The login form consists of three input fields: "User ID", "Password", and a CAPTCHA field. The CAPTCHA field contains the text "L627Y" and a small input box. To the right of the CAPTCHA field is an orange "LOGIN" button with a right-pointing arrow icon.

3. Applying for the Prequalification

Manufacturers will see the following menus option after login –



3.1 PreQualification Steps

3.1.1 Registration Details

Manufacturers can view and update their company details here –

Menu

- Registration Details →
- Apply PQ →
- PQ Status →
- Qualified Manufacturers →
- Meeting Request →
- Logout →

You are in : Saudi Electricity Company > Online Manufacturer Prequalification

Welcome PnSASD National Grid SA

Manufacturer Details

Read Instructions

*Marked fields are mandatory

GENERAL DETAILS

Manufacturer Company Name*	First Name*
National Grid SA	Shadab
Middle Name	Last Name*
Mirza	Beg

ADDRESS

Address Line 1*	Address Line 2
Arid Area A	Head Quarters Tower A
Street/Lane	Area
Qasim Road	Riyadh City
City*	ZipCode*
Riyadh	110025
Country*	Country Code*
Saudi Arabia	966

CONTACT DETAILS

Office Contact (Please enter only digits.Minimum length should be 6)	Mobile* (Please enter only digits.Minimum length should be 6)
966 118077853	966 581490900
Home Contact (Please enter only digits.Minimum length should be 6)	Email Id*
966 118077854	SBGazanfar@se.com.sa

EDIT

Futhermore they can ADD and UPDATE their Plant details. Plant details are mandatory for the Prequalification without filling it Prequalification process cannot go ahead.

SELECT/ADD/UPDATE PLANT

Registered Plant Name*

Jeddah Plant,Takasussi Street ▼

PLANT NAME	LOCATION	PLANT TEL NUMBER	CONTACT NAME	DESIGNATION	TELEPHONE NO.	E-MAIL
Jeddah Plant	Takasussi Street	118787888	Roshan Khan	Inspector	581490900	roshan@saa.com

ADDRESS LINE1	ADDRESS LINE2	STREET/LANE	AREA	CITY	ZIP CODE	COUNTRY	COUNTRY CODE
A	B	C	D	Jeddah	110025	Saudi Arabia ▼	966

CANCEL

UPDATE

3.1.2 Apply PQ

PQ applying process starts from here, consist of number of steps required before submitting the PQ request is as follows.

Step # 1

Select **Category, Equipment** from list and enter **Equipment Type/Model & Rating**.

Menu

- Registration Details →
- Apply PQ →**
- PQ Status →
- Qualified Manufacturers →
- Meeting Request →
- Logout →

You are in : Saudi Electricity Company > Online Manufacturer Prequalification

Welcome PnSASD National Grid SA

Apply for PreQualification

*Marked fields are mandatory

SELECT CATEGORY,EQUIPMENT AND TYPE/MODEL & RATING HERE

Category*

Select Category

Equipment*

Select Equipment

Equipment Type/Model and Rating*

OK

Step # 2

Select **registered Plant** for the Manufacturing Plant List.

Your selected plant is :First Plant,Olaya

[Change selected Plant](#)

SELECT THE PLANT HERE

Manufacturing Plant*

First Plant,Olaya

OK

Step # 3

Select equipment prequalification **Request Type Class**. Questionnaires list will be appearing according to equipment prequalification class selection.



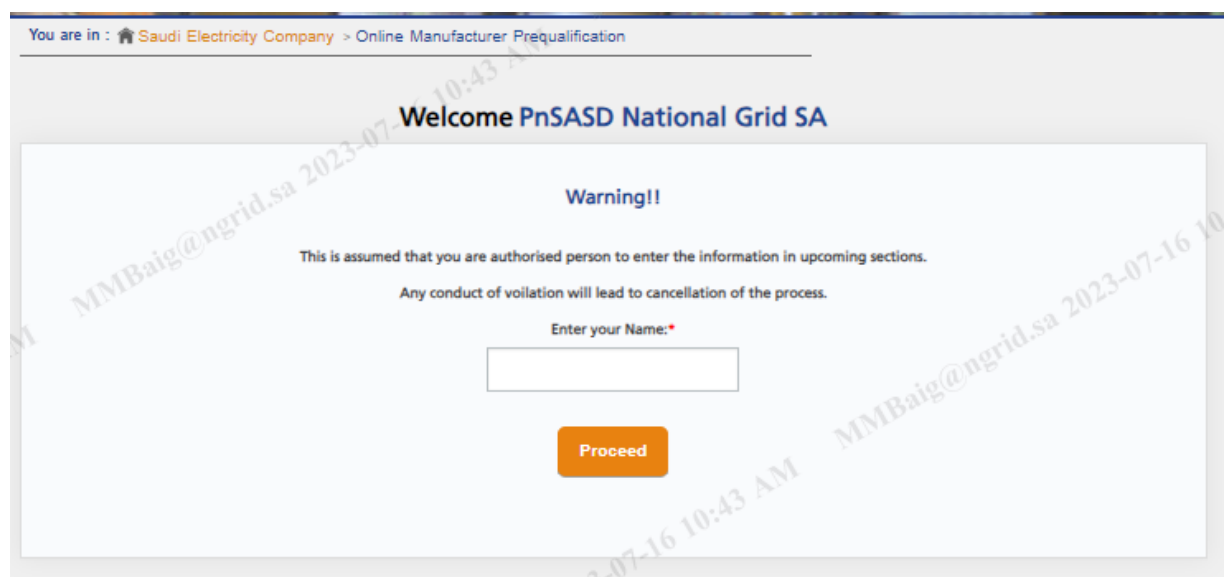
The screenshot shows a web form titled "SELECT THE TYPE OF REQUEST HERE". Below the title is a section labeled "Request Type*" with a list of radio button options:

- ☐ Class I(a):- New product from already pre-qualified plant
- ☐ Class I(b):- New product from plant which is not pre-qualified
- ☒ Class II:- New Licensed Product
- ☐ Class III:- Improved Product
- ☐ Class IV(a):- Product with major technical faults and/or design changes that need requalification
- ☐ Class IV(b):- Product already used in the network but its prequalification is not documented

At the bottom of the form is a large orange button labeled "Submit".

Step # 4

Manufacturers have to provide the “**Responsible Person Name**”, who is filling all the details required in the process.



The screenshot shows a web page with a breadcrumb trail: "You are in : Saudi Electricity Company > Online Manufacturer Prequalification". Below this is a header "Welcome PnSASD National Grid SA". The main content area has a "Warning!!" section with the following text:

This is assumed that you are authorised person to enter the information in upcoming sections.
Any conduct of violation will lead to cancellation of the process.

Below the warning is a text input field labeled "Enter your Name: *" and an orange button labeled "Proceed".

Step # 5

Manufactures should read the SEC/NG Online Prequalification Terms and Conditions very carefully. They have to agree with SEC/NG Terms & Conditions before applying for prequalification.

Pre-Qualification process of National Grid SA

Terms and Conditions:

- 1 The purpose of this questionnaire is to evaluate your capability to supply products that consistently meet National Grid SA's requirements.
- 2 The questions contained in this questionnaire are of a technical nature. This form is to be completed by technically qualified personnel.
- 3 National Grid SA reserves the right to request for repetition of complete or partial Type Tests. Cost of type test and associated travel cost of National Grid SA representatives & Third Party Independent Inspectors payments shall be borne by the manufacturer.
- 4 National Grid SA reserves the right to request for a plant visit. Cost of travel cost of National Grid SA representatives shall be borne by the manufacturer
- 5 All information provided by manufacturer is accurate and authentic.
- 6 Confidentiality: All information submitted for prequalification evaluation will be considered official information acquired in confidence, and the National Grid will maintain its confidentiality to the extent permitted by law.
- 7 Manufacturer should agree to provide SEC/National Grid SA a Guarantee/ Warranty for the proposed material/equipment in respect of the defects due to design, manufacturing, installation and workmanship for a period of ten (10) years from the date of the Provisional Acceptance Certificate (PAC) of the project (in case of contract award) and from the date of delivery for the direct material supply order. The Guarantee/Warranty shall be applicable from first purchase order/ project and shall cover all cost of equipment/materials and labor as per guarantee/warranty of equipment/materials and workmanship and subsequently be reduced yearly in case of future project award.
Guarantee/ Warranty certificate format must be same as SEC/National Grid SA format.
- 8 NG has the right to close the PQ file if the manufacturer fails to respond after due date during PQ process .

☐ I agree with the above terms and conditions.

[Proceed](#) [Cancel](#)

After accepting SEC/NG Terms & Conditions, A unique PQ number will generate for new PQ request and it will be used to track Prequalification status throughout the approval process.

You are in : [Saudi Electricity Company](#) > Online Manufacturer Prequalification

Welcome **Test Company**

[Submit PQ](#)

PRE-REQUISITES QUESTIONS	GENERAL QUESTIONS	MANUFACTURING QUESTIONS	PRODUCT QUESTIONS
--------------------------	-------------------	-------------------------	-------------------

Pre-Requisites

PQNumber: MPQ102111-Class I(b)-2016

Please fill the Pre-Requisites section to proceed.
*Marked fields are mandatory

[Read Instructions](#)

Step # 6

Once PQ number is generated, then Manufacturers can fill details of all sections starting from Pre-Requisite, which is a mandatory section, and without completing this, manufacturer can't proceed to other sections.

All the mandatory fields are marked with (*) sign. Manufacturers can upload documents wherever is required. Each document size should not be exceeded from 10 MB and only **PDF format** is allowed to upload otherwise application may give the error.

All the above mentioned instructions can be seen at any time by clicking on **"Read Instruction"**.

You are in : [Saudi Electricity Company](#) > Online Manufacturer Prequalification

Welcome **Test Company**

[Submit PQ](#)

PRE-REQUISITES QUESTIONS **GENERAL QUESTIONS** **MANUFACTURING QUESTIONS** **PRODUCT QUESTIONS**

Pre-Requisites

PQNumber: MPQ102111-Class I(b)-2016

Please fill the Pre-Requisites section to proceed.
Marked fields are mandatory. [Read Instructions](#)

1. Provide a clause-by-clause compliance statement for General Requirements (01-TMSS-01) and other applicable TMSS. List any deviations, to the applicable specifications. Please download the latest version of specifications from [here](#).
i. Duly stamped on each page and signed by the authorized representative of the company
ii. Provide filled up data schedules given at the end of the above specifications *

[Choose File](#) No file chosen [Upload](#) (Attach filled in specification document)

2. Provide a list of 3 utility companies and other major customers with contact name, address and telephone numbers, to whom you supplied the product locally and outside of your country (preferably in the Gulf region where the climatic conditions are identical to that of Saudi Arabia)*
Indicate the rating, voltage, quantities and date supplied.

Utility Company/Customer Name*		Contact Name*	
Address*		Contact Number*	
Country*	--Select Country--	Rating*	
Voltage*		Quantity*	
Dispatch Date*		(Attach only product performance certificate, PO and/or dispatch certificates are not acceptable)* Choose File No file chosen Upload	

[Add More](#) [Remove](#)

Manufacturer can save their partially filled information by clicking on “**Save as Draft**” at any time.

After filling all the mandatory details, Manufacturer can finally submit this Pre-Requisite section data by Clicking on “**Submit Section**”. After submitting, section data will be disabled i.e. further manufacturer can’t change any details in same section.

NOTE:

1. You can attached PDF file only.
2. Each pdf file size can be maximum 10 MB.
3. File name should be simple, short and contains English characters only.
4. Avoid special characters in File name like @,,"#\$ %!() \ /: *? "<> | # { } % ~ &) etc.

***After uploading document, kindly verify wheather all files successfully uploaded or not by clicking on the document link.**

Repetition of Tests & Results *

5a. Provide details about manufacturing experience

For local manufacturer :

Total manufacturing experience in years (in KSA) *

For international manufacturer :

Total manufacturing experience in years (outside KSA) *

Total manufacturing experience of this product in years *

5b. Does your equipment/material falls under Communication/ SAS/Protection/AMI? *

☐ Yes ☒ No

[Save As Draft](#) [Submit Section](#)

After submitting Pre-Requisite section, remaining sections will be enabled automatically for filling information. Other sections questionnaires are entirely based on manufacturer's "Request Type" class selection.

You are in : [Saudi Electricity Company](#) > Online Manufacturer Prequalification

Welcome Test Company

[Submit PQ](#)

[PRE-REQUISITES QUESTIONS](#) [GENERAL QUESTIONS](#) [MANUFACTURING QUESTIONS](#) [PRODUCT QUESTIONS](#)

Pre-Requisites

PQNumber: MPQ102111-Class I(b)-2016

After completing all the sections, "**Submit PQ**" will finally submit manufacturer's PQ details to SEC/NG for the review and approval.

3.1.3 PQ Status

Manufacturers can see the status of each equipment prequalification request. **Status** will vary time to time depending on the state of the prequalification process.

Any initiated PQ can be deleted before submitting to National Grid SA. Manufacturer can't delete or update PQ details after final submission.

You are in : Saudi Electricity Company > Online Manufacturer Prequalification

Welcome PnSASD National Grid SA

View PQs

PQ NUMBER	PQ START DATE	PLANT NAME	CATEGORY	EQUIPMENT	TYPE/MODEL & RATING	STATUS	CLARIFICATION DUE DATE	DELETE PQ
MPQ1113012827-Class I (G)-2022	12/20/2022	Jeddah Plant	REACTOR	OIL IMMERSSED REACTORS, (230 KV)	1.5 KV	PQ form submission Inprogress		Delete
MPQ88977015-Class I (G)-2020	09/27/2020	Al Olaya Plant	PROTECTIVE RELAYS	132 KV and Below	Rating 123	PQ form submission Inprogress		Delete

Some other menus option i.e. **Comments**, **Plant Visit**, and **Type Test** will be appearing to manufacturer after his final submission.

Menu

- Home →
- Questionnaire →
- Comments** →
- Plant Visit** →
- Type Test** →
- Logout →

Comments

Manufacturers can see the queries or comments provided by SEC/NG related to prequalification process in the **Comments details list**. They can reply against each query or attach appropriate documents to justify the query raised by SEC/NG

View Comments					
PQNUMBER	REQUEST SUBMITTED DATE	COMMENTS	COMMENT BY	COMMENT DATE	DOCUMENTS LINK
██████████-2020-	05/11/2023	Comments to reviewing a se ng comments, before sub date	██████████	07/18/2023	Comments 18.07.2023.pdf

ENTER COMMENTS

Please Enter Your Comments :

(Maximum 4000 characters)

Attach Your Files Here :

Choose File

No file chosen

Upload

Add More

Remove

SUBMIT

Note:-

- After clicking SUBMIT button, Comment section would be disabled then you can not modify anything.

- Please check your attached file(s) before submitting to National Grid SA by clicking on each file link. If file is downloading and opening at your end it means NG can also view same file.

NOTE:

1. After clicking the SUBMIT button, Comment section will be disabled then you cannot modify anything.
2. Please check you attached file(s) before submitting to National Grid SA by clicking on each file link. If file is downloading and opening at your end, it means NG can also view same file.

Plant Visit

SEC/NG can ask to manufacturer for the **Plant Visit** if required. Manufacturer has to propose a suitable date for the visit.

SEC/NG can accept the same proposed dates or provide some other dates for the visit. Finalized **Plant Visit** datea will be notified to the manufaturer through email or website.

Plant Visit

PQNumber:MPQ56977715-Class I(a)-2019_Class I(b)

Proposed Start Date for Plant Visit:

5/26/2022

Proposed End Date for Plant Visit:

5/27/2022

Confirmed Start Date

5/26/2022

Confirmed End Date

5/27/2022

Nominee Details For Plant Visit

REQUESTID	MEMBER NAME	DESIGNATION
5697	S. [REDACTED]	Engineer
5697	B. [REDACTED]	Engineer
5697	P. [REDACTED]	Engineer

Type Test

SEC/NG can ask to manufacturer for the **Type Test** if required. Manufacturer has to propose a suitable date for the visit.

SEC/NG can accept the same proposed dates or provide some other datea for the visit. Finalized **Type Test** dates will be notified to the manufaturer through email or website.

Type Test

PQNumber :MPQ56977715-Class I(a)-2019_Class I(b)

Lab Name :

Lab Location :

Proposed Start Date for Type Test:

Proposed End Date for Type Test :

Attachments: [JPE \[REDACTED\] MoM.pdf](#)

Confirmed Start Date

Confirmed End Date

Nominee Details For Type Test

REQUESTID	MEMBER NAME	DESIGNATION
5697	[REDACTED]	Engineer
5697	[REDACTED]	Engineer
5697	[REDACTED]	Engineer

Comments For Type Test

PQNUMBER	REQUEST SUBMITTED DATE	COMMENTS	REPORT NO.	COMMENT BY	COMMENT DATE	DOCUMENTS LINK
		The Standard and Specification Department in coordination wi				

Below are the lists of possible status:-

List of Possible Status

i) **PQ form submission Inprogress**

PQ status will remain “PQ form submission Inprogress” until final submission.

ii) **Review In Process**

After final submission status will be changed to “Review In Process” i.e. review process is started by SEC/NG.

iii) **Manufacturer Clarification Required**

If SEC/NG needs any further clarification from manufacturers related to equipment prequalification then status will be changed to “Manufacturer Clarification Required”.

iv) **PQ Rejected by NG**

Status will be changed to “**PQ Rejected by NG**” when PQ is rejected by SEC/NG.

v) **PQ Approved by NG**

Status will be changed to “**PQ Approved by NG**” when PQ is approved by SEC/NG.

vi) **Plant Assessment Requested**

Status will be changed to “**Plant Assessment Requested**” when SEC/NG will ask about Plant Visit dates from Manufacturers.

vii) **Plant Visit dates selected**

Status will be changed to “**Plant Visit dates selected**” when manufacturers will propose Plant Visit dates to SEC/NG.

viii) **Plant Visit dates confirmation**

Status will be changed to “**Plant Visit dates confirmation**” when SEC/NG will accept proposed Plant Visit dates or confirm any other dates to manufacturer.

ix) **Type Test Requested**

Status will be changed to “**Type Test Requested**” when SEC/NG will ask about Type Test dates from Manufacturers.

x) **Type Test dates selected**

Status will be changed to “**Type Test dates selected**” when manufacturers will propose Type Test dates to SEC/NG.

xi) **Type Test dates confirmation**

Status will be changed to “**Type Test dates confirmation**” when SEC/NG will accept proposed Type Test dates or confirm any other dates to manufacturer.

3.1.4 Qualified Manufacturers

After reviewed by SEC/NG, If Manufacturer’s equipment is approved / prequalified then Manufacturer’s name automatically will be added under SEC/NG “**List Of Technically Aaccepted Manufacturers**”.

List of technically acceptable Manufacturers and Manufacturing Plants in all the areas of SEC/NG for Substation, Transmission and Telecommunication Equipments

CATEGORY	EQUIPMENT	MANUFACTURER	FACTORY LOCATION	PRE-QUALIFIED MANUFACTURER BY SEC	REMARKS
~~TRANSFORMER~~	~~3500 KVA~~	~~Shree Maheshwari Technology~~	~~India~~	Yes	NO COMMENT
~~DATA COMMUNICATIONS~~	~~3500 KVA~~	~~Shree Maheshwari Technology~~	~~India~~	Yes	no comment

-----THE END-----